



COMMONWEALTH OF KENTUCKY  
**OFFICE OF THE SECRETARY OF STATE**  
MICHAEL G. ADAMS

**TO: POTENTIAL CANDIDATES**

**FROM: MICHAEL G. ADAMS, SECRETARY OF STATE**

---

**Candidates for the following offices shall file with the county clerk to attain ballot access and should contact the county clerk of their county of residence for filing procedures and requirements:** Circuit Clerk, Commonwealth Attorney in single county circuits, County Judge Executive, County Clerk, County Attorney, Sheriff, Jailor, Coroner, Property Valuation Administrator, Surveyor, Magistrate/Justice of the Peace, County Commissioner, Constable, Soil and Water Conservation District Supervisor, Mayor, City Legislative Body, and Board of Education.

**Candidates for the following offices shall file with the Office of the Secretary of State:** President of the United States, Vice President of the United States, United States Senator, United States Representative in Congress, Governor, Lieutenant Governor, Secretary of State, Attorney General, Auditor of Public Accounts, State Treasurer, Commissioner of Agriculture, State Senator, State Representative, Supreme Court Justice, Judge of the Court of Appeals, Circuit Judge, District Judge, and Commonwealth Attorney in multi-county circuits.

Following are guidelines for candidates filing with the Office of the Secretary of State:

1. Complete all applicable blanks on the filing form. The Office of the Secretary of State will make the necessary copies for distribution.
2. If the filing form requires notarization, the candidates and signers must have their signatures acknowledged by a Notary Public and the expiration date of the notary's commission must be stated.
3. Checks should be made payable to the Kentucky State Treasurer.
4. Candidates may file in person or by mail at the following address:

Office of the Secretary of State  
Office of Elections  
700 Capital Avenue  
Room 148, State Capitol  
Frankfort, KY 40601

**Questions relating to campaign finance procedures and requirements for state, judicial and local office should be directed to the Kentucky Registry of Election Finance at (502) 573-2226.** In addition, KREF's website, <http://www.kref.ky.gov>, provides for the downloading of required reporting forms and a book titled Guide to Campaign Finance.

**Questions relating to campaign finance matters for federal candidates should be directed to the Federal Election Commission at 1-800-424-9530.**

If our Office may be of further assistance to you, please contact our election staff at (502) 564-3490 or by email at [sos.elections@ky.gov](mailto:sos.elections@ky.gov).

OFFICE OF ELECTIONS  
700 CAPITAL AVENUE  
ROOM 148, STATE CAPITOL  
FRANKFORT, KY 40601-3493



An Equal Opportunity Employer M/F/D

PHONE: (502) 564-3490  
FAX: (502) 564-0282  
WEBSITE: [www.sos.ky.gov](http://www.sos.ky.gov)  
EMAIL: [sos.elections@ky.gov](mailto:sos.elections@ky.gov)

**UNITED STATES REPRESENTATIVE  
REPUBLICAN and DEMOCRATIC PARTY CANDIDATES  
PRIMARY ELECTION**

**The Office of United States Representative will appear on the 2024 ballot.**

<b>Notarized Signatures Required:</b>	Candidate's signature and two (2) registered voters of the same party from the district or jurisdiction from which candidate seeks nomination.
<b>Earliest date to affix signatures</b>	<b>November 8, 2023</b>
<b>Earliest date to file</b>	<b>November 8, 2023</b>
<b>Latest date to file (4:00 p.m., local time)</b>	<b>January 5, 2024</b>

<b>Filing Form SBE 66</b>	Notification and Declaration
Filing Fee	\$500.00
Filing Official	Secretary of State

**Political Party Definition:** A "political party" is an affiliation or organization of electors representing a political policy and having a constituted authority for its government and regulation, and whose candidate received at least twenty percent (20%) of the total vote cast at the last preceding election at which presidential electors were voted for. KRS 118.015 (1).

Republican and Democratic Party candidates attain primary ballot access by filing with the Secretary of State a Notification and Declaration.

As mandated by KRS 118.125, the Notification and Declaration shall be signed by the candidate and by not less than two (2) registered voters of the same party from the district or jurisdiction from which the candidate seeks nomination; shall include a declaration sworn to by the candidate that he or she possesses all the constitutional and statutory requirements of the office for which the candidate has filed; shall be subscribed and sworn to before an officer authorized to administer an oath by the candidate and by two voters making the declaration and signing the candidate's petition for office.

Only persons who are qualified under the provisions of KRS 116.055 to vote in any primary election for the candidates for nomination by the party at whose hands he seeks the nomination shall have his name printed on the official ballot of his party for an office to which he is eligible in that primary.

**Please Note:** All information contained in this packet is subject to change per Kentucky Revised Statutes.



**NOTIFICATION AND DECLARATION**  
 (Republican and Democratic Candidates Filing for  
 Primary Election)

This Space for Filing Officer Only

Of \_\_\_\_\_  
 (Legible printed name of candidate)

To \_\_\_\_\_ for nomination to the office of \_\_\_\_\_  
 (County Clerk or Secretary of State, as case may be) (Office sought) (District number, if applicable)

For the purpose of having my name placed on the official primary election ballot as a candidate for nomination by the \_\_\_\_\_ Party, I, \_\_\_\_\_ do solemnly swear that  
 (Name of candidate in full as desired on ballot as provided in KRS 118.129)

my residence is \_\_\_\_\_ KY \_\_\_\_\_,  
 (Residential Address) (City, if applicable) (County) (Zip)

that my mailing address, if different, is \_\_\_\_\_ KY \_\_\_\_\_,  
 (Post Office Address) (City) (Zip)

and that I am a registered \_\_\_\_\_ voter in \_\_\_\_\_ precinct; that I believe in  
 (Party)

the principles of the \_\_\_\_\_ Party, and intend to support its principles and policies; that I meet all the statutory and constitutional qualifications for the office which I am seeking; that if nominated as a candidate of such party at the ensuing election, I will accept the nomination and not withdraw for reasons other than those stated in KRS 118.105(3); that I will not knowingly violate any election law or any law relating to corrupt and fraudulent practice in campaigns or elections in this state, and if finally elected I will qualify for the office.

\_\_\_\_\_  
 (Signature of Candidate)

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
 (Name of Candidate) (Month)

\_\_\_\_\_  
 (Signature of Notary/Officer) (Title of Officer) (Commission Expiration)

We, \_\_\_\_\_ and \_\_\_\_\_ do solemnly  
 (Legible printed name of Voter) (Legible printed name of Voter)

swear that we are registered voters and members of the same Party and are from the district or jurisdiction from which the candidate seeks nomination; and that we believe \_\_\_\_\_ to be qualified  
 (Name of Candidate – Please Type or Print)

to fill the office of \_\_\_\_\_.  
 (Office sought)

\_\_\_\_\_  
 (Signature of Voter) (Residential Address) (City) (County) KY (Zip)

\_\_\_\_\_  
 (Signature of Voter) (Residential Address) (City) (County) KY (Zip)

Subscribed and sworn to before me by \_\_\_\_\_ and \_\_\_\_\_  
 (Name of Voter) (Name of Voter)

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
 (Month)

\_\_\_\_\_  
 (Signature of Notary/Officer) (Title of Officer) (Commission Expiration)