



COMMONWEALTH OF KENTUCKY
MICHAEL G. ADAMS, SECRETARY OF STATE

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Michael G. Adams
Kentucky Secretary of State
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Division of Business Filings
P.O. Box 718
Frankfort, KY 40602
(502) 564-3490
www.sos.ky.gov

Articles of Amendment
(Limited Liability Company)

LLA

Pursuant to the provisions of KRS 14A and KRS Chapter 275, the undersigned applicant applies to amend articles and, for that purpose, submits the following statements:

1. The name of the limited liability company on record with the Office of the Secretary of State is:

Townsend Financial Planning, LLC

(Name must be identical to the name on record with the Secretary of State.)

2. The text of each amendment adopted: _____

Article VIII

The business and affairs of the Company are to be managed by the Manager in accordance with its Operating Agreement.

3. The date of adoption of each amendment was 12/01/2023.

4. Mark the appropriate line in the following statement for the adoption of the amendment (check only one option):

The amendment(s) was/were duly adopted by the managers ☐ or members ☒ in accordance with the articles of organization, the operating agreement of the limited liability company, or this chapter.

5. This amendment will be effective upon filing.

6. The individual signing these articles of amendment is a (check only one): Member ☒ or Manager ☐.

I/We declare under penalty of perjury under the laws of the state of Kentucky that the foregoing is true and correct.

Melody W. Townsend

Melody W. Townsend Sole Member

12/05/2023

Signature of Member, Manager or Authorized Party

Printed Name

Title

Date

Signature of Member, Manager or Authorized Party

Printed Name

Title

Date

FILING INSTRUCTIONS

ARTICLES OF AMENDMENT FOR A LIMITED LIABILITY COMPANY

NAME

Use the exact name of the business entity as registered on file with the Office of the Secretary of State.

TEXT OF AMENDMENT

The limited liability company may amend its articles of organization to add, change, or delete a provision that is permitted to be or that is not required to be in the articles of organization pursuant to KRS 275.030.

DATE

The date the amendment was adopted must be provided.

AMENDMENT ADOPTION

Select member or manager whichever is applicable for adopting the amendment.

PRINCIPAL OFFICE ADDRESS

The principal office is the office (in or out of this state) so designated in writing with the Office of the Secretary of State where the principal designated office of the business entity is located. This address is where all correspondence from the Office of the Secretary of State (See Document Delivery) will be mailed.

EFFECTIVE DATE AND TIME

The document will be effective on the date and time of filing.

WHO MAY SIGN

The document must be signed by a member, manager or authorized party.

NUMBER OF COPIES

If filing via mail or in person, one exact or conformed copy of the documents with the filing fee must be submitted to the address below. To make a copy of the filing for delivery to the local county clerk's office, visit www.sos.ky.gov and print a copy from the organization search tool.

DOCUMENT DELIVERY

A file stamped postcard will be sent to the principal office address. If the applicant wishes for the document to be sent to an alternate address other than the principal office, a request must be submitted in writing affirming that request. Alternate address requests must be submitted with each document filed with the Office of the Secretary of State.

FILING FEE

The filing fee is \$40.00. Checks should be made payable to the "Kentucky State Treasurer."

MAILING ADDRESS

Michael Adams
Secretary of State
P.O. Box 718
Frankfort, KY 40602-0718

OFFICE LOCATION

Room 152, Capitol Building
700 Capital Avenue
Frankfort, KY 40601
Hours of Operation: 8:00 AM-4:30 PM ET

CONTACT INFORMATION AND NAME AVAILABILITY

If you have any questions, need additional forms or wish to search for name availability, please feel free to visit our website at www.sos.ky.gov or call (502) 564-3490.

FUTURE DOCUMENTATION REQUIREMENTS AND DEADLINES

The business entity must file an **annual report** with the Secretary of State between January 1 and June 30 of the year following the calendar year in which the corporation was formed. Subsequent annual reports must be filed with the Secretary of State between January 1 and June 30 of the following calendar years. A **statement of change** of the registered agent and/or registered office address or principal office address must be filed with the Secretary of State whenever a change has occurred involving any of the above categories. Downloadable forms may be found on our website.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
FEE4D189-4A82-47DE-BA4E-1BFB43AB2819

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number FEE4D189-4A82-47DE-BA4E-1BFB43AB2819	Document Name LLA-Articles of Amendment for a Limited Liability Company
Transaction Type Signature Request	Filename LLA-Articles_of_Amendment_for_a_Limited_Liability_Company.pdf
Sent At 12/04/2023 16:12 EST	Pages 2 pages
Executed At 12/05/2023 08:58 EST	Content Type application/pdf
Identity Method email	File Size 144 KB
Distribution Method email	Original Checksum fe49253dd3a5af0bcf254bc7239ea7def44cbaaec375e53b264d6be194cfffef
Signed Checksum ca522bbf63b36b8cc007ab814d24ba55e16cb98da1cf4d7286e881bc323ffdd3	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Melody W. Townsend	Status signed	Viewed At 12/05/2023 08:57 EST
Email melody@townsendplanning.com	Multi-factor Digital Fingerprint Checksum 31accd4e0ab3b64681daf6cebd071a05831367c7bfdae2e2de362f33e1f93345	Identity Authenticated At 12/05/2023 08:58 EST
Components 2	IP Address 74.143.251.22	Signed At 12/05/2023 08:58 EST
	Device Microsoft Edge via Windows	
	Typed Signature 	
	Signature Reference ID 5761FE66	

AUDITS

TIMESTAMP	AUDIT
12/04/2023 16:12 EST	Miko Santos (miko.santos@fptransitions.com) created document 'LLA-Articles_of_Amendment_for_a_Limited_Liability_Company.pdf' on Chrome via Windows from 207.173.73.228.
12/04/2023 16:12 EST	Melody W. Townsend (melody@townsendplanning.com) was emailed a link to sign.
12/05/2023 08:57 EST	Melody W. Townsend (melody@townsendplanning.com) viewed the document on Microsoft Edge via Windows from 74.143.251.22.
12/05/2023 08:58 EST	Melody W. Townsend (melody@townsendplanning.com) authenticated via email on Microsoft Edge via Windows from 74.143.251.22.
12/05/2023 08:58 EST	Melody W. Townsend (melody@townsendplanning.com) signed the document on Microsoft Edge via Windows from 74.143.251.22.