



COMMONWEALTH OF KENTUCKY  
MICHAEL G. ADAMS, SECRETARY OF STATE

Division of Business Filings  
P.O. Box 718  
Frankfort, KY 40602  
(502) 564-3490

Statement of Change of Principal Office Address

POC

Pursuant to the provisions of KRS 14A and KRS 271B, 273, 274, 275, 362 or 386 the undersigned hereby applies to change the principal office address on behalf of

\_\_\_\_\_ and for that purpose submits the following:  
(The name must be identical to the name on record with the Secretary of State.)

1. Principal office address currently on file:

Principal office is hereby changed to:

Form box for current address with three horizontal lines.



Form box for new address with three horizontal lines.

Fee: The fee for this filing is \$10.

I declare under penalty of perjury under the laws of the state of Kentucky that the foregoing is true and correct.

**X** \_\_\_\_\_  
Signature of Authorized Agent Printed Name Date

**FILING INSTRUCTIONS  
STATEMENT OF CHANGE OF PRINCIPAL OFFICE ADDRESS**

**NAME**

Use the exact name of the business entity as registered on file with the Office of the Secretary of State.

**PRINCIPAL OFFICE ADDRESS**

The principal office is the office (in or out of this state) so designated in writing with the Office of the Secretary of State where the principal designated office of the business entity is located. This address is where all correspondence from the Office of the Secretary of State (See Document Delivery) will be mailed.

**DOCUMENT DELIVERY**

A file stamped postcard will be sent to the principal office address. If the applicant wishes for the document to be sent to an alternate address other than the principal office, a request must be submitted in writing affirming that request. Alternate address requests must be submitted with each document filed with the Office of the Secretary of State.

**WHO MAY SIGN**

The document must be signed by an officer, chairman of the board, member, manager, partner or trustee.

**NUMBER OF COPIES**

When filing online, no copies are required. If filing via mail or in person, one exact copy of the document with the filing fee must be submitted to the address below. To make a copy of the filing for delivery to the local county clerk's office, visit [www.sos.ky.gov](http://www.sos.ky.gov) and print a copy from the organization search tool.

**FILING FEE**

The filing fee for changing a principal office is \$10.00. Checks should be made payable to the "Kentucky State Treasurer."

**MAILING ADDRESS**

Michael Adams  
Office of the Secretary of State  
P.O. Box 718  
Frankfort, KY 40602-0718

**OFFICE LOCATION**

Room 154, Capitol Building  
700 Capital Avenue  
Frankfort, KY 40601  
Hours of Operation: 8:00 AM-4:30 PM ET

**CONTACT INFORMATION**

If you have any questions, please feel free to visit our website at [www.sos.ky.gov](http://www.sos.ky.gov) or call 502-564-3490.